

**CALIFORNIA ASSOCIATION FOR EMPLOYMENT IN EDUCATION
TUITION SCHOLARSHIP FOR PROSPECTIVE EDUCATORS
2009-2010
APPLICATION INSTRUCTIONS**

◆ READ BEFORE APPLYING ◆

The California Association for Employment in Education (CAEE), a non-profit consortium of practicing educators and college and university career placement personnel, is dedicated to supporting California students through a strong teaching force. The CAEE provides this support by strengthening the alliance between teacher preparation programs and the educational institutions that employ teachers through professional development, educational recruitment events, and recognizing and awarding outstanding new teachers in California.

This year, CAEE will award up to a total of **four (4) scholarships** of **\$1,000** each to college and university undergraduate and graduate students who are enrolled in and in the process of completing a California teaching credential program in general - or special education.

Eligibility guidelines for applying for a CAEE tuition scholarship for prospective educators:

- Applicant must be enrolled in a general - or special education California teaching credential program at an accredited college or university with a completion date between July 1, 2009 and June 30, 2010.
 - Applicant must be graduating from an institution that is a current CAEE member.
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Application Requirements:

The applicant must submit all of the following as a complete application:

- A completed scholarship application form
- An up-to-date resume
- An official transcript from your undergraduate degree-granting institution and your most recent teacher education program transcript
- A letter verifying your enrollment in a general - or special education program at an accredited, CAEE-member institution
- One letter of professional recommendation
- A **one-page** essay (one-inch margins, single-spaced, 12-point font) describing your professional/career interests and goals, what motivated you to pursue a career in education, and how you intend to contribute to students and/or the field of education as a general - or special educator.

NOTE: Incomplete applications will not be considered.

Deadline:

All completed, required application materials must be received in person or via U.S. mail at the address below by **4:00p.m. on Friday, January 29, 2010** in order to be considered. **Only original application materials will be accepted; faxed or emailed materials will not be considered. All application materials must be sent to the address below in ONE mailing.**

Signature:

The applicant must sign and date the application before mailing.

Mail all application materials to: California Association for Employment in Education – Tuition Scholarship for Prospective Educators, C/O Benicia Unified School District, Attention: Keith Rogenski, 350 East K Street, Benicia, CA 94510.

Notification:

All applicants will be notified of selection decisions by April 1, 2010.